



Debtor 1:

Name

Phone number

(____) _____ - _____

Email

Birthday ____ - ____ - ____

SSN

Prior Bankruptcies?

(Past 8 years) If yes, please list :

_____ Yes

Date Filed: _____

_____ No

State/District Filed: _____

Marital status (check one)

_____ Single

_____ Married

_____ Divorced

_____ Separated

Debtor 2:

Name

Phone number

(____) _____ - _____

Email

Birthday ____ - ____ - ____

SSN

Prior Bankruptcies?

(Past 8 years) If yes, please list :

_____ Yes

Date Filed: _____

_____ No

State/District Filed: _____

How many people in the household?

List all dependents

Relationship Age

IMPORTANT:

In order to file your Bankruptcy Petition and Schedules in a timely fashion, we NEED this Questionnaire as well as the documents included on the attached document checklist. We cannot file your Bankruptcy without these documents.

FAILURE TO PROVIDE THE ADEQUATE AND NECESSARY DOCUMENTATION CAN RESULT IN THE DISMISSAL OF YOUR BANKRUPTCY. (YES, YOU WILL HAVE TO SEARCH FOR THESE DOCUMENTS - THE TRUSTEES WILL DEMAND THESE DOCUMENTS FROM YOU!)

Debtor 1:

Residential Address

City, State Zip

How long have you lived here?

Do you own or rent?

_____ Own *If you have a mortgage
 payment, you own your house.

_____ Rent Rental Amount: _____

Debtor 2 (if different):

Residential Address

City, State Zip

How long have you lived here?

Do you own or rent?

_____ Own *If you have a mortgage
 payment, you own your house.

_____ Rent Rental Amount: _____

1st mortgage company

Monthly mortgage payment

Current balance

Arrearage

Foreclosure pending?

_____ Yes

_____ No

Sheriff sale date

_____-_____-_____

2nd mortgage company

Monthly mortgage payment

Current balance

Arrearage

Foreclosure pending?

_____ Yes

_____ No

Sheriff sale date

_____-_____-_____

Vehicle 1

Year Make Model

Mileage _____

Condition

Finance or Lease Company

Monthly payment _____

Balance _____

Vehicle 2

Make Model Year

Mileage

Condition

Finance or Lease Company

Monthly payment _____

Balance _____

Vehicle 3

Year Make Model

Mileage _____

Condition

Finance or Lease Company

Monthly payment _____

Balance _____

Vehicle 4

Make Model Year

Mileage

Condition

Finance or Lease Company

Monthly payment _____

Balance _____

Personal Items Use yard sale estimates for value unless you have an appraisal. If so, use appraised value.

Household goods

<i>Description</i>	<i>Value</i>

Electronics

<i>Description</i>	<i>Value</i>

Collectibles of value

<i>Description</i>	<i>Value</i>

Jewelry

<i>Description</i>	<i>Value</i>

Clothing

<i>Description</i>	<i>Value</i>

Pets

<i>Description</i>	<i>Value</i>

Sporting & hobby equipment

<i>Description</i>	<i>Value</i>

Firearms

<i>Description</i>	<i>Value</i>

Add all open accounts and accounts closed within the last year.

Checking account 1

Bank

Account number _____

Balance _____

Date closed *(if applicable)*

____ - ____ - ____

Bank Address: _____

Savings account 1

Bank

Account number _____

Balance _____

Date Closed *(if applicable)*

____ - ____ - ____

Bank Address: _____

Money market account

Bank

Account number _____

Balance _____

Date closed *(if applicable)*

____ - ____ - ____

Bank Address: _____

Checking account 2

Bank

Account number _____

Balance _____

Date closed *(if applicable)*

____ - ____ - ____

Bank Address: _____

Savings account 2

Bank

Account number _____

Balance _____

Date closed *(if applicable)*

____ - ____ - ____

Bank Address: _____

Brokerage account

Bank

Account number _____

Balance _____

Date closed *(if applicable)*

____ - ____ - ____

Bank Address: _____

Cash on hand _____

Retirement or pension account 1

Type

Institution name

Value _____

Retirement or pension account 2

Type

Institution name

Value _____

Life insurance 1

Type

Institution name

Value _____

Life insurance 2

Type

Institution name

Value _____

List amounts for any of the following that you're owed:

_____ Expected tax refund

_____ Past due alimony

_____ Past due child support

_____ Past due spousal support

_____ Property settlement

_____ Divorce settlement

_____ Unpaid wages

_____ Unpaid wages

Debtor 1 Income:

Type of employment income

- ☐ Full or part time
- ☐ Seasonal/contract
- ☐ Self employment

Occupation

Length of employment

Company name

Company address

City, State Zip

How often are you paid?

Net income per pay _____

Type of non employment income

- ☐ Unemployment
- ☐ Pension
- ☐ Retirement
- ☐ Child/family support
- ☐ Social Security
- ☐ Disability (from employer)
- ☐ Interest or dividends
- ☐ Royalties
- ☐ Property/rental
- ☐ Alimony/ maintenance

How often are you paid?

Net income per pay _____

Debtor 2 income:

Type of employment income

- ☐ Full or part time
- ☐ Seasonal/contract
- ☐ Self employment

Occupation

Length of employment

Company name

Company address

City, State Zip

How often are you paid?

Net income per pay _____

Type of non employment income

- ☐ Unemployment
- ☐ Pension
- ☐ Retirement
- ☐ Child/family support
- ☐ Social Security
- ☐ Disability (from employer)
- ☐ Interest or dividends
- ☐ Royalties
- ☐ Property/rental
- ☐ Alimony/ maintenance

How often are you paid?

Net income per pay _____

Monthly Expenses **Please list monthly estimated amounts for each expense listed**
Add all expenses that are not deducted from your pay.

_____ Home insurance	_____ Dental expenses
_____ Property taxes	_____ Dental prescriptions
_____ Condo/HOA fees	_____ Vision expenses
_____ Home repairs/upkeep	_____ Vision prescriptions
_____ Electric	_____ Glasses
_____ Heat/gas	_____ Contacts
_____ Water/sewer/trash	_____ Health insurance
_____ Phone/cable/internet	_____ Tax payments
_____ Cell phone	_____ Life insurance
_____ Groceries	_____ 401(k) payments
_____ Personal care products	_____ Car Insurance
_____ Hair cuts	_____ Gas (for vehicle)
_____ Cleaning/laundry	_____ Oil changes/maintenance
_____ Clothing	_____ Daycare/babysitter
_____ Recreation	_____ School expenses
_____ Medical expenses	_____ Child support/alimony
_____ Medical prescriptions	_____ Charity/tithes

Statement of Financial Affairs

1. During the last 3 years, have you lived anywhere other than where you live now?

___ Yes ___ No

If so, list all addresses you have had in the past 3 years and dates you resided there:

Street Address, City, State, Zip Code	Dates Resided There

2. Within the last 8 years, did you ever live with a spouse in a community property state? (AZ, CA, ID, LA, NV, NM, PR, TX, WA, WI)

___ Yes ___ No

If so, provide the following information:

Spouse's Name	Street Address, City, State, Zip Code	Dates Resided There

3. Did you have any income from employment or from operating a business during this year or the two previous calendar years? (W2 income, 1099 income, K1 income, etc.)

___ Yes ___ No If you are employed, self-employed or own a business you MUST answer this question. The information would be on your tax returns or W2/1099.

Debtor 1

Debtor 2

Current calendar year: _____

Current calendar year: _____

Last calendar year: _____

Last calendar year: _____

Prior calendar year: _____

Prior calendar year: _____

4. Did you receive any other income during this year or the two previous calendar years? (workers' compensation, social security, pension income, unemployment etc.)

___ Yes ___ No

Debtor 1

Debtor 2

Current calendar year: _____

Current calendar year: _____

Last calendar year: _____

Last calendar year: _____

Prior calendar year: _____

Prior calendar year: _____

- 5. Have you paid any creditors more than \$600 total in the last 90 days?
(Mortgages, car payments, credit cards, personal loans, or any other debt payments.)**

___ Yes ___ No

If so, please provide the following:

Creditor	Payment Amount	Payment Dates within the last 90 days	Type of Loan (mortgage, car, credit card)
	\$		
	\$		
	\$		

- 6. Within 1 year before you filed for bankruptcy, did you pay back any debts to friends, family members, or business partners?**

___ Yes ___ No

If so, please describe below the name, relationship, address, and payment amount below:

Name	Relationship	Address	Payment Amount
			\$
			\$

- 7. Within 1 year before you filed for bankruptcy, did you pay any debts of any friends, family members, affiliated businesses, or business partners?**

___ Yes ___ No

If so, please describe below the name, relationship, address, and payment amount below:

Name	Relationship	Address	Payment Amount
			\$
			\$

- 8. Within 1 year before you filed for bankruptcy, were you a party in any lawsuit, court action, or administrative proceeding? (foreclosures, debt collection suits, etc.)**

Plaintiff	Defendant	Docket Number	Court Location	Result of Suit	Nature of Case

9. Within 1 year before you filed for bankruptcy, was any of your property repossessed, foreclosed, garnished, attached, seized, or levied? This includes money that may have been taken from your pay check or bank account.

___ Yes ___ No

Who received the money/property?	Amount taken or property taken	Date(s)	Type of debt

10. Within 1 year before you filed bankruptcy, was anyone else in possession of your property for payment to creditors such as a court-appointed receiver, a custodian, or another official?

___ Yes ___ No If so, please describe: _____

11. Within 2 years before you filed for bankruptcy, did you give any gifts with a total value of more than \$600 to any friends, family members, or charity (including churches, etc.)?

___ Yes ___ No

If so, please indicate who received the gift, the amount, and the date.

Who received the gift/contribution?	Amount given/donated	Date(s)

12. Within 1 year before you filed for bankruptcy or since you filed for bankruptcy, did you lose anything because of theft, fire, other disaster, or gambling?

What caused the loss?	Value of the Money or Property lost	Date of the loss	Did Insurance pay for part of the loss, if yes, how much?

13. Within 1 year before you filed for bankruptcy, did you or anyone else acting on your behalf pay anyone (other than ARM Lawyers) for bankruptcy related advice or preparing a bankruptcy petition?

Date	Name	Address	Attorney, Paralegal, or Other?	Amount Paid

14. Within 1 year before you filed for bankruptcy, did you or anyone else acting on your behalf pay anyone who promised to help you deal with your creditors or to make payments to your creditors? (debt consolidation, mortgage modification, etc.)

Date	Name	Address	Service Provided	Amount Paid

15. Within 2 years before you filed for bankruptcy, did you sell, trade, or otherwise transfer any property to anyone, other than property transferred in the ordinary course of your financial affairs? (e.g. sold a house, car)

___ Yes ___ No If so, please describe: _____

16. Within 10 years before you filed for bankruptcy, did you transfer any property to a trust of which you are a beneficiary?

___ Yes ___ No If so, please describe: _____

17. Within 1 year before you filed for bankruptcy, did you close, sell, or move any financial accounts or instruments?

___ Yes ___ No If so, please describe: _____

18. Now or within the last year, have you had a safe deposit box or storage unit?

Name of facility	Address	Property Stored	Value of Property

19. Do you hold or control any property that someone else owns? Include any property you borrowed from, are storing for, or hold in trust for someone.

___ Yes ___ No If so, please describe: _____

20. Do you have any hazardous material on your property, are you liable for violating an environmental law, and/or have you had any judicial or administrative proceedings related to environmental law?

___ Yes ___ No If so, please describe: _____

21. Within 4 years before you filed for bankruptcy, did you own or operate a business as an owner, officer, shareholder, member, etc.?

Name of Business	Location of Business	Nature of Business	EIN	Dates of Operation	Name of Accountant

Document Checklist

This checklist is a handy tool that will help you keep track of the required documents that you submit to your attorney's office. Any missing information may delay your bankruptcy filing. Original documents should always be kept in a safe place where you can easily find them.

Submitted to Attorney			Documents
YES	NO	N/A	
			Six months of paycheck stubs. <i>Continue to send new pay stubs up until the day your case is filed</i>
			Other income documents: rental income statements, 401K distributions, Insurance Claims, Workers' Compensation, Unemployment, Contributions to Household, Pensions, etc.
			Recorded Mortgage and deeds for all property
			Most recent mortgage statement and lender address
			Property tax bill (if not included in mortgage payment) and Homeowners' Association statement
			Titles and registrations for all vehicles
			Most recent auto loan/lease statements
			Copies of any lawsuits filed within the past two years
			Any documents relating to a "disabled veteran" status

Submitted to Attorney			Documents
YES	NO	N/A	
			Be sure to list any creditors not on your credit report on the section following this list.
			Most recent statements from all student loans
			All personal and business contracts and agreements: Security agreements, rental agreements, lease agreements, auto loan contracts, etc.
			Itemized list of all business assets with estimated market values
			All documents relating to retirement accounts showing account administrator, current balance and enrollment date: IRAs, 401Ks, etc.
			Driver's license or state identification card and social security card
			Copies of all life insurance policies
			Separation agreements or decrees of divorce within the past year
			Appraisals made within the past year for all real property or printout of fair market values available online at Zillow.com
			Documents verifying interest in any future property such as a Will or Probate Case
			Current appraisals for jewelry, collectibles or other valuable assets
			Any additional proof of assets or debts

Additional Creditors

Please use the space below to list the names, addresses and approximate amount of debt owed to any creditors who are NOT listed on your credit report, such as medical debt